

## Appendix 6 Welfare Concern Form

Use this form to record any concern about a pupil's welfare and give it to the designated senior person for child protection **Mitzi Nichol**.

If you suspect the pupil may be suffering abuse or neglect, or you have received a disclosure of abuse from a pupil, or you have heard about an allegation of abuse, you must complete the child protection record of concern form instead, and hand it to the designated person today.

Child's full name	Class
Date of this record	Class teacher
Why are you concerned about this pupil?	Your name and role
	Signature
	Have you spoken to the child? Yes/No
What have you observed and when?	What did they say? Use the child's own words
What have you heard and when?	Have you spoken to anyone else about your concern?
	Yes/No Who?
What have you been told and when?	Is this the first time you have been concerned about this child?  Yes/No
Date and time you handed this form to the designated person	Action/Outcome
Are the parents/carers aware of your concern? Yes/No <input type="checkbox"/>	