



Stillness  
Junior  
School

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*'Working together to safeguard children'*

Headteacher: Mrs Mitzi Nichol  
Deputy Headteacher: Miss Kirsty Walker

### Borrowing books from the library

The library is open every lunch time from 12pm to 1.30pm and on Tuesday after school from 3.20pm to 4pm.

Please come and choose a book from us! The volunteer parents and the pupil Librarians can help you choose one.

When you borrow a book, you have two weeks to read it before you need to return it. You can return it before this time if you have finished it before then, of course!

You will need your PIN code to borrow the book – don't worry if you have forgotten this, someone in the Library can look this up for you.

When you borrow a book from the Library, it is **YOUR RESPONSIBILITY** to look after this book until you return it to the library to get scanned back in.

You can return a book three ways:

- Give it to your teacher who will bring it to the library to be scanned back in
- Post it into the BOOK RETURN box which is in the assembly hall – someone will pick these books up every lunchtime and bring them to the library to be scanned back in
- Bring it back to the library at lunchtime or after school on Tuesday and hand it in to the person there.

*Do not give the book to someone else to read, or leave it in the playground, or put it back on the library shelves – if you do any of these things the book will not count as being returned, it is only returned once it is scanned back in.*

If you lose a book, please don't worry! You can bring in a replacement book, or ask your parents/carers if you can donate a small amount of money to the library, so we can buy another book. Replacement books can easily be bought for £1.00 or £2.00.

