



Stillness  
Junior  
School

Brockley Rise  
Forest Hill  
London SE23 1NH  
Tel: 020 8690 1416  
Fax: 020 8690 6349  
Email: [admin@stillnessjs.lewisham.sch.uk](mailto:admin@stillnessjs.lewisham.sch.uk)  
Website: [www.stillnessjs.lewisham.sch.uk](http://www.stillnessjs.lewisham.sch.uk)

*'Our Best at all Times'*

Headteacher: Mrs Mitzi Nichol

13 September 2018

Dear Y3 Parents and Carers

The release of children at the end of the school day is a particularly busy time with over 300 children being collected or making their way to after school clubs.

With the above in mind, I have made changes to the way Y3 children are collected at the end of the school day. From tomorrow, **Friday 14 September 2018**, all Y3 children will be dismissed at the front of the school outside our Y4 classrooms.

Children will walk with their class teacher and be released one child at a time to the person collecting them. This area is contained and will offer more security to our youngest year group and further improve our handover at the end of the school day.

This is a new process and therefore dismissing the children may take a little longer than usual and we appreciate your patience.

Thank you for your support.

Yours sincerely

Mrs M Nichol  
Headteacher



*'Working together to safeguard children'*