



'Our Best at all Times'

Headteacher: Mrs Mitzi Nichol

10 September 2018

Dear Parents and Carers

Parents Evening

We will be holding parents evening for all classes on Wednesday, 19 September 2018 and Thursday, 20 September 2018 from 4.00pm to 6.30pm. On these evenings you will be able to speak to your child's teacher. If your child is receiving support from the Inclusion Team you will also be able to speak to those members of staff during the evening.

Please tick the relevant box below and return to your child's class teacher as soon as possible in order for you to have your preferred time.

Please note: parents/carers have full responsibility for any child/ren on the school premises who are not involved in a school event. In the interests of health and safety we ask all visitors to leave pushchairs, buggies and bicycles outside. We do provide a bicycle rack that visitors are welcome to use.

We have not scheduled a fire drill but in the event of the fire alarm going off, please make your way to the assembly point which is situated directly outside the main school entrance.

We look forward to meeting with you on these days.

Many thanks.

Mrs M Nichol
Headteacher

Child's name..... Class

Wednesday, 19 September 2018

Thursday, 20 September 2018

4.00-5.00 pm 5.00-6.30 pm

Please tick relevant box and return to class teacher.

Signed..... Parent/Carer Dated.....

